

Neighbourhood Plan Steering Group Meeting Notes Tuesday, 1st December 2020, 6.30pm held virtually

Present: Richard Quarterman (Chair), Rayner Mayer (Vice Chair), Cllr. Stuart Bailey, Katie Bailey (Consultant) & Rochelle Halliday (Town Clerk)

1. Welcome & apologies for absence

Apologies were received from Cllr. Cockarill. Council representative Cllr. Spencer was not present. Cllr. Bailey joined the meeting as Leader of the Council.

2. To agree notes from the last meeting on 17th November 2020 & matters arising

The notes from the last meeting were agreed as an accurate record.

The following matters arising were reviewed:

- Item 4 - RQ to contact Volunteer Group to clarify their role – new volunteer contacted. **Action: Richard Quarterman** to send update email to the Volunteer Group.
- Item 5 - RM to send policy review comments to Steering Group for agreement and then to send collated list to KB – completed.
 - KB to draft policy to support shared office facilities – completed.
 - RM to draft policy on employment opportunities linked to green infrastructure – completed.
- Item 6 - RH to contact HDC regarding exception sites – not completed (completed on 02.12.20 and response received).
- Item 7 - RQ / RH to discuss how the community ambitions can be taken forward – not completed and will be discussed during Council engagement informal discussion next week.
- Item 8 - KB to produce list of maps required and send to RQ – not completed as yet – **Action: Katie Bailey**

3. Review of progress against overall timeline for each policy

Further detail is required from the Volunteer Group for some of the policies, such as the list of protected views, which Richard Quarterman will follow up in his email to the Volunteer Group – **Action: Richard Quarterman**.

4. Hart District Council screening – to review pre-submission Plan

The draft Plan was reviewed and the Steering Group discussed that any changes made should be relevant to planning policy appropriate for a Neighbourhood Plan. The following suggestions were discussed:

Gaps – this policy was discussed again and it was agreed that a substantive policy concerning gaps is not required as it is already covered by external policies.

Flooding – the changes suggested to the flooding policy were reviewed. It was agreed that the flooding policy should remain unchanged.

Information and encouragement on retrofitting homes with insulation and ensuring homes can be converted to low carbon heating – it was agreed that this is not a planning policy and the subject of information sharing can be looked at by YCAN.

Design principles – amendments were suggested and it was agreed to retain the policy in full with minor amendments to the initial wording.

Objectives – suggested changes to the objective B were agreed, to incorporate upgrading of digital broadband infrastructure, local generation of electricity and transitioning to low carbon heating. A new

objective was suggested relating to reducing emissions in line with the Climate Change Act and 2019 amendments. This is not one of the original objectives so it was agreed not to include this new objective.

Allotments and Burial Space – after discussion, it was agreed to keep these sections in the plan.

Affordable Homes – a suggestion was made to include suggested values for different types of homes in order to make new starter homes more affordable. It was agreed not to include this information as it will be difficult to enforce, quickly become out of date and such homes are usually determined by market forces.

Community Ambitions – it was agreed that this section should contain comments from consultation with residents that fall outside of the Neighbourhood Plan's scope. It was agreed to retain this section in the supplementary part of the Plan, which will not be examined.

Entry Level Exception Site – it was agreed that a draft policy should be included, to be developed further once discussions are underway with the HDC Strategy & Development Manager.

Village Centre – requires further work but it was agreed to retain this policy.

Pedestrian / Cycle Crossings - Evidence is required to support the statement relating to the reduction in bus services and the disproportionate number of pedestrians and cyclists killed in the parish – **Action: Rochelle Halliday to follow up.**

General points – at present the Council has not officially declared that it will be carbon neutral by 2040, although plans are underway to reduce the Council's carbon footprint. The statement relating to carbon neutrality should be removed.

The recent Resident Survey has been referenced in the Plan, though it should be noted that the survey forms evidence of public consultation and useful supplementary evidence, rather than being the primary evidence base on which to validate the policies.

Planning Meeting on 8th December to approve draft Plan

Action: Katie Bailey to make suggested changes agreed above, plus other minor changes to wording in some sections and to circulate final draft to the Steering Group for information.

Richard Quarterman will attend the Planning meeting and will prepare a briefing note for the Committee to provide background on the following:

- Draft timetable (prepared document will be sent to the Committee with meeting papers)
- Paragraph on context – follows previous consultations, how it fits in with Local Plan, Town Council's role
- Explanation of the purpose of this version and what happens to it at Hart
- What happens next depending on the outcome of the screening
- Broad content of the Plan and what the Committee are being asked to do.

5. Date of next meeting: 5th January 2021, 6.30pm – to review feedback from Council's Planning & Licensing Committee meeting on 8th December.

The meeting closed at 8.00pm.