

Neighbourhood Plan Steering Group meeting notes

Tuesday 10th September 2019, 7.00pm, Frogmore Community College

Present:

Cllr Richard Quarterman (Chair)
Gill Gray
Alison Hewitt
John Keane
Cllr Tony Spencer

Cllr Pam Phelps-Jones
Cllr Graham Cockarill
Rayner Mayer
Heather Brown
Rochelle Halliday (Town Clerk)

		<u>Action</u>
1.	<p>Welcome & Apologies for Absence Apologies were received from Beryl Jenkins, Gordon Young, Colin Ive, Roger Coombes, Cllr Jenny Cole, Cllr Greg Easterbrook and Cllr Gill Hennell.</p>	
2.	<p>Notes of the Last Meeting & Matters Arising The notes from the last meeting on 9th July 2019 were agreed to be an accurate record.</p> <p>Cllr Richard Quarterman followed up several volunteer leads. Heather Brown has joined the meeting from the Yateley and District Gardening Society.</p> <p>Cllr Gill Hennell (not present) found out that the former Bell pub was sold in July and the plans for the site are not publicly known. The Steering Group discussed whether there was a preferred use for the site. A suggestion was made for some type of community hub.</p> <p>Rayner Mayer has started working on the footpaths and cycle routes evaluation.</p> <p>Alison Hewitt confirmed that she can start setting up the Neighbourhood Plan drop-in sessions shortly.</p> <p>Rochelle Halliday has started looking into neighbourhood planning consultants and will seek direct recommendations from neighbouring parishes. <i>Addendum:</i> The view from other Councils' well into the neighbourhood planning process is to engage consultants early on to save time and to focus efforts.</p>	
3.	<p>Draft Neighbourhood Plan Policies – to record designated responsibility for each area and to receive any updates</p> <p>The draft policies and allocations were attached to the agenda, with designated Steering Group responsibilities. The following changes were made:</p> <ul style="list-style-type: none"> • Policy to protect buildings of historic and cultural importance – work will be completed with Yateley Society; • Policy to protect important local green spaces – Cllr Pam Phelps-Jones will also work on this policy; • Protection and provision of trees, hedges and local planting – Rayner Mayer and Heather Brown allocated to this policy; • Provision of allotments – Heather Brown allocated to this policy; 	

	Rayner Mayer offered to assist with the final draft of the newsletter.	
6.	<p>Duke of Edinburgh's Award – to agree utilising scheme volunteers and consider what tasks they could complete to support the NP process</p> <p>The Steering Group agreed that the Duke of Edinburgh student could assist with leaflet drops and surveys in public places. It would be useful to have a survey on broadband reach and cycle paths, for example.</p> <p>Action: the Steering Group to let Gill Gray know any further tasks the students could help with.</p>	ALL
7.	<p>Any Other Business</p> <ul style="list-style-type: none"> • Draft policy update work – any updates and research regarding the draft policies should be emailed to Cllr Richard Quarterman and Rochelle Halliday initially, who will advise if it needs to be sent to the wider committee. This will save copying in everyone on everything; • Letter to schools / poster competition – this will be sent from the Council Office on behalf of the Steering Group. Schools to be encouraged to organise the competition internally but with the Steering Group's support if required. Certificates, acknowledgements and a public gallery for the artwork can be offered. 	
8.	<p>Dates for the Next Meeting</p> <ul style="list-style-type: none"> • 5th November 2019, 7pm at the Darby Green Centre, Darby Green Road, GU17 0DT 	

The meeting closed at 8.35pm.