

Neighbourhood Plan Steering Group Meeting Notes Tuesday, 2nd March 2021, 6.00pm held virtually

Present: Richard Quarterman (Chair), Rayner Mayer (Vice Chair), Cllr. Stuart Bailey, Cllr. Graham Cockarill, Cllr. Tony Spencer, Katie Bailey (Consultant) & Rochelle Halliday (Town Clerk)

1. Welcome & apologies for absence

Richard Quarterman opened the meeting. All Steering Group members were present.

2. To agree notes from the last meeting on 16th February 2021 & matters arising:

The notes from the last meeting were agreed as an accurate record and the actions below were noted.

- Item 3:
 - RH to look for 2018 consultation flyer and start date - completed.
 - RQ to draft Foreword - completed.
 - TS to finalise views photos – photos of views have been sent to the Steering Group. There are a few more areas to cover. Views will be discussed later in the meeting.
 - RQ to create map showing final views – will be created once views have been agreed.
 - RM to collate Local Green Spaces information – to be discussed later.
 - RM to work with TS to support paper on flooding – submitted.
 - TS to organise Volunteer Group meeting for w/c 22nd Feb – needs to be arranged before Full Council meeting (arranged for 9th March). Volunteer Group to agree at their next meeting who is doing what to finalise draft text.
 - RH to update reg. 14 consultee mailing list – in progress. **Action: Rochelle Halliday** to circulate updated list before consultation starts.

3. Review of progress:

Against overall timeline for each policy area & updated to do list

Appendices – to be completed.

Maps – to be completed.

Foreword – completed.

Biodiversity evidence paper – nearly completed but requires putting all of the content into one place.

General info about Yateley – may wish to add in more statistics and profile information about the parish to promote the Town's benefits.

Interim Consultation Statement – **Action: All** to provide comments to Katie Bailey. Website and Facebook engagement data should be added. Website and Facebook hits should be tracked during the Regulation 14 consultation, as well as tracking how many accessed the draft Plan – **Action: Rochelle Halliday** to note.

Volunteer group actions / update from last Volunteer Group meeting

- Views – **Action: Tony Spencer / Rayner Mayer** to grade views against before Volunteer Group meeting, for discussion at the Volunteer Group meeting, against following criteria:
 - Exclude those already protected by environmental designations
 - Consider if desirable element of the view is actually a building or tree (and so can be submitted for protection by another means)
 - Slim down final set of images to include truly iconic vistas.
- Local Green Spaces – if the Steering Group decide to designate a piece of land as a Local Green Space then it must qualify under NPPF criteria. Consider whether the designation would be unduly prohibitive for future improvement of the site. Take out any green spaces that are already protected by other designations.

Action: Graham Cockarill and Rayner Mayer to review the green spaces list against the NPPF criteria and the details above before Volunteer Group meeting. If it is decided to designate any

particular area then it needs to be clearly stated why a green spaces designation is required, e.g. because the space is iconic or preserves a gap.

- Community facilities – a list of facilities has been created. More detail on each facility could be put into an accompanying document. **Action: All** to review the community facilities list and let Katie Bailey know any corrections.
- Flooding statement – text provided by Tony Spencer is fine and is an opportunity to communicate local issues.
- Removal of request for volunteers on NP website – agreed that the request for volunteers should be removed now that the draft Plan is in the advanced stages.
- Policy revisions –
 - Policy 9 Local Green Spaces – policy to be worded in light of the green spaces discussion by Rayner Mayer and Graham Cockarill. The planting statement is more of a community ambition than a planning policy and is also covered elsewhere.
 - Policy 10 Flooding – the proposed revision is not in conformity with the NPPF as it prohibits development on the flood zone. A suggested revision could be that development would be permitted where flood mitigation measures are provided to ensure that any new developments do not exacerbate the current flooding issues. **Action: Rayner Mayer, Tony Spencer and Graham Cockarill** to review the policy wording and to confirm with Katie Bailey that the revision is technically valid.
 - Policy 14 Blackbushe Airport – agreed to amend the policy to reflect that changes of use and new development will be supported at Blackbushe Airport where they for aviation use.

4. Regulation 14 Consultation preparation:

Review of Pre-Submission Plan

Completed above.

To confirm consultation start date

The Steering Group agreed that the Regulation 14 consultation would provisionally start on 10th May. Need to consider launch materials.

Consultation publicity – small number of signs and banners around the town – **Action: Rochelle Halliday** to draft. Consider a stand at the weekends of the consultation period manned by Steering Group members. Have a stand at the Yateley markets.

Revisions to the pre-submission Plan need to be made by 3pm on 10th March, so that the document can be circulated for the Full Council meeting on 15th March. Council to be informed that some areas are still to be finalised. Richard Quarterman to present pre-submission Plan to the Council.

5. Date of next meeting:

- Steering Group: 6th April, 6.00pm by Zoom – prepare for consultation, consider Council's comments and finalise date for consultation.

The meeting closed at 7.38pm.