

Neighbourhood Plan Steering Group Meeting Agenda
Tuesday, 6th April 2021, 6.00pm
To be held virtually

1. Welcome & apologies for absence

2. To agree notes from the last meeting on 2nd March 2021 (attached) & matters arising:

- Item 3:
 - TS/RM to grade views list against criteria before Volunteer Group meeting
 - RQ to create map showing final views – to be created once list of views has been finalised
 - GC/RM to review local green spaces list against NPPF criteria before Volunteer Group meeting
 - RM/TS/GC to review wording for flooding policy and confirm with KB if revised text is technically accurate
 - All to review list of community facilities (as emailed by KB on 19.02.21) and bring any amendments to the Steering Group meeting
 - RH to update and circulate reg. 14 consultee mailing list – (to be discussed during item 4)
 - RH to draft banner and poster design (attached)

3. Review of progress:

- Volunteer group actions / update from last VG meeting
- Review of pre-submission Plan following Town Council comments
 - Views
 - Blackbushe Airport policy
 - River Blackwater designation of paths adjacent to private land as right of way
 - Local Green Spaces – to confirm removal from Plan
- Other Plan areas to be completed:
 - Appendices
 - Comments on interim consultation statement (as emailed by KB on 19.02.21) and bring any amendments to the Steering Group meeting
 - Front cover and illustrations throughout draft Plan
- To revise timeline (current version attached)

4. Regulation 14 Consultation preparation:

- To confirm consultation period – proposed as Monday, 10th May to Friday, 2nd July.
- To agree publicity methods:
 - YDGF NP and YTC websites
 - Twitter, Yateley Community Facebook, YDGF NP and YTC Facebook pages
 - YTC newsletter (will be delivered in June) – ideas for content and summary to be written
 - YTC noticeboards and flyer in shop windows
 - School newsletters
 - Banners and signs (limited signs to be rotated around parish) with QR code link to Plan documents
 - Stand at Yateley markets and other locations
 - Display at Annual Town Meeting (proposed for 27th May)
- Statutory consultee list – to agree (attached)
- Survey methods
 - SurveyMonkey
 - Paper form to be posted to consultees on request
 - Draft introductory letter for survey

5. Date of next meeting:

- Steering Group: suggest Tuesday, 4th May, 6pm